BUEN VIVIR CPE
APPLICATION CHECKLIST

www.buenvivircpe.com

To ensure a smooth application process, please use the checklist below:

ACPE CPE application pages 1 and 2 are both signed, with the components below:
- ☐ Directory Information
- ☐ Academic Reference,
- ☐ Spiritual/Values-Based Orienting System Reference, and
- ☐ Personal Reference
- ☐ My application includes the following **five, single page essays**, following the writing guide instructions:
    1. ☐ Reasonably full account of my life. (**2-4 pages**)
    2. ☐ Description of my spiritual growth and development. (**2-4 pages**)
    3. ☐ Description of my work (vocational) history. (**2-4 pages**)
    4. ☐ An account of a "helping incident" in which I was the person who provided the help. (**2-4 pages**) (If I have completed previous units of **ACPE CPE**, this section is written in verbatim format.)
    5. ☐ Your impressions of Clinical Pastoral Education. (**2-4 pages**)

☐ Student Curriculum Vitae/Resume

- If an applicant has prior ACPE CPE units, applicants MUST include:
    - ☐ Last previous ACPE CPE Student Self-Final Evaluations and
    - ☐ Last previous Educator Final Evaluations.
    - ☐ ACPE transcripts.

☐ USE OF CLINICAL MATERIALS CONSENT FORM
☐ ANNUAL NOTICE

☐ **Clinical Placement Site**
☐ Clinical Placement Site Name: *_____
☐ Clinical Placement Site Address: *_____

☐ **Preceptor (MUST be different than Administrative Representative):**
Name: *_____
Email: *_____
Phone number *_____

☐ **Administrative Representative (MUST be different than Preceptor):**
Name: *_____
Email: *_____
Phone number: *_____

☐ Pay the $100 application fee

Payment & Credit
- Full tuition must be paid before the CPE unit begins.
- No credit is granted until all fees are paid in full.
- No scholarships or stipends are offered.
- Fees (all non-refundable and in USD)

Payment Methods https://www.buenvivircpe.com/paymentoptions
- Zelle: BUEN VIVIR CPE LLC buenvivircpe@gmail.com
- Credit Card or PayPal (additional fees apply)
  https://www.buenvivircpe.com/paymentoptions

☐ I will retain my own copy of this completed application and bring it with me to my online CPE interview should I be selected for an admissions interview.

Signature of the Participant: *_____

Name of the Participant: *_____

Date: * (_/___/___)